

Romance Writers of America
Board Meeting Agenda
February 19, 2022
12:00 p.m. CST
Virtual Meeting

Saturday, February 19

CALL TO ORDER: President Clair Brett called the meeting to order at 12:02 p.m. CT on Saturday, February 19 2022.

ROLL CALL/CERTIFICATION OF QUORUM: President Clair Brett called the roll. Eight board members were present: Officers Clair Brett, Siera London, and Brooke Wills; Directors-at-Large Louisa Cornell, Marian H. Griffin, Mary Karlik, Jacki Renée, and Nancy C. Weeks; PRO Advisor Catherine Stuart was absent. RWA Staff members Executive Director Leslie Scantlebury, Erin Fry and Jackie Padilla were present. With a majority of the Board members needed to establish a quorum, there were 8 voting members present, the Chair declared a quorum.

The following RWA member guests were in attendance: Christiana Tegethoff, Debby Lee, Deloris Nash, Kim Smallwood, Marie Tuhart, Molly Maka, Tonia Bowser, Trish Edwards.

The RWA Mission Statement and the Anti-Trust Statement were read into the record.

PRESIDENT'S REPORT - C. Brett

I was appointed RWA President on January 10. Since then, the Board of Directors has been hard at work.

I immediately began a membership connection initiative, which began with calls to RWA members by the board members. These calls have been very productive and have led to some immediate changes and improvements, like a new series of emails to better explain member benefits to those members who are about to renew their membership and a series of welcome emails to new members introducing the organization and its resources. I conducted a series of three different chapter leader chats, where I brought chapter leaders together to meet and discuss issues that leaders had along with workable solutions. Because of that chapter leaders have been more active on the chapter leadership forum, and there are requests for these meetings monthly just to connect and get support.

Pen to Paper will be wrapping and the early indication is that it was a successful program. RAMP is being analyzed and will be reported on soon as well, with my hope that we will continue both programs into 2022.

Both PAN and PRO Power Ups continue thanks to the hard work of Nancy Weeks and Catherine Stuart and their committees.

Over the last month, RWA was sought out for a library chat at a library in Ct., and on February 8 we will be talking with people from Disney TV, and I quote “about all things romance.”

RWA continues to work with a business consultant and his team to continue moving the organization forward.

LaQuette is continuing the initiatives she started during her time as president meeting with universities to find ways to partner with them to extend our reach of the romance genre. She is also continuing her work on the Own Voices campaign.

The Board of Directors has been busy brainstorming new programming to offer members, and our motions in this meeting show the direction in which we are heading.

Currently, the contract with Marriott is still in negotiations, so there is no update for our planned conference.

If I can take one thing away from my experience so far, as your president, it is that this industry and RWA is comprised of strong, passionate, people who care about romance. If we continue to come from a place of mutual respect, there is nothing romance writers can't accomplish.

Submitted by,
Clair Brett

SECRETARY'S REPORT - S. London

Motion to Explore Bankruptcy Options

LaQuette moved that RWA's Executive Director seek the advice of bankruptcy counsel and explore options for bankruptcy protection for RWA.

The motion was adopted in an Action Without Meeting on October 18 with 10 votes in the affirmative, 0 against, and 0 abstentions.

Motion to Approve Budget for November 2021 – August 2022

Alford moved that the budget for November 2021 – August 2022 be approved as presented.

The motion was adopted in an Action Without Meeting on October 27 with 9 votes in the affirmative, 0 against, and 1 abstention.

Motion to Approve Funds to Retain Attorney to Explore Bankruptcy Options *Alford moved to approve \$60,000 to retain Callari Partners LLC to provide bankruptcy advice and explore financial options.*

The motion was adopted in an Action Without Meeting on November 8 with 8 votes in the affirmative, 0 against, and 2 abstentions.

Motion to Approve the October 2021 Board Meeting Minutes

LaQuette moved to approve the October 2021 Board Meeting minutes.

The motion was adopted in an Action Without Meeting on November 8 with 8 votes in the affirmative, 0 against, and 2 abstentions.

Motion to Approve Committee Members

Chianese moved to approve the following committee members:

Diversity Advisory Committee

Chair – Toni Jackson

Ethics Committee

Chair - Debra Birdwell Winkler

Assistant Chair - Kristine Charles

Finance Committee

Member - Diane Kelly

Member - Brooke Wills

Leadership Development Committee

Assistant Chair Nina Bocci

Romance Education Initiative

Member - Alexis Morgan-Roarke

Member – Romy Sommer

Member – Michael LaChance

RWA U Committee

Chair - Deborah Cracovia

Member - Ursula Renee

RWR Content Committee

Chair – Stacy Bodus

The motion was adopted in an Action Without Meeting on November 8 with 8 votes in the affirmative, 0 against, and 2 abstentions.

Motion to Approve Committee Members

LaQuette moved to approve the following committee members:

PAN Advisory Committee

Megan Rutter

Paula M. Hunter

PRO Advisory Committee

DJ Cracovia

The motion was adopted in an Action Without Meeting on November 17 with 7 votes in the affirmative, 0 against, and 3 abstentions.

Motion to Engage with Business Consultant

LaQuette moved that RWA's Executive Director seek the advice of a business consultant to explore the best financial options for RWA.

The motion was adopted in an Action Without Meeting on December 3 with 10 votes in the affirmative, 0 against, and 0 abstentions.

Motion to Approve President Nomination

London moved to nominate Clair Brett to the vacant President position. The motion was adopted in an Action Without Meeting on January 10 with 5 votes in the affirmative, 0 against, and 0 abstentions.

Motion to Approve Committee Members

London moved to approve the following committee members:

Policy Advisory Committee

- *Chair - Donna Comeaux*

PAN Advisory Committee

- *Meoloni Vignali*

The motion was adopted in an Action Without Meeting on January 10 with 5 votes in the affirmative, 0 against, and 0 abstentions.

Motion to Approve Secretary Appointment

Brett moved to appoint Siera London to the vacant Secretary position. The motion was adopted in an Action Without Meeting on January 11 with 6 votes in the affirmative, 0 against, and 0 abstentions.

Motion to Approve Director at Large Appointment

Brett moved to appoint Nancy C. Weeks to the vacant Director at Large position. The motion was adopted in an Action Without Meeting on January 11 with 6 votes in the

affirmative, 0 against, and 0 abstentions.

Motion to Approve Committee Members

Renee moved to approve the following committee members:

Romance Education Initiative

Susan Guest

LaQuette

The motion was adopted in an Action Without Meeting on January 17 with 7 votes in the affirmative, 0 against, and 0 abstentions.

Motion to Approve Treasurer Nomination

Brett moved to nominate Brooke Wills to the vacant Treasurer position. The motion was adopted in an Action Without Meeting on January 28 with 6 votes in the affirmative, 0 against, and 1 abstention.

TREASURER'S REPORT - B. Wills

CASH POSITION

December 2021	August 2021	Difference
\$658,847	\$765,170	\$(106,323)

NET INCOME (LOSS)

Monthly Net income for December is **\$(43,260)**.

Fiscal Year-to-Date Net Income is **\$(24,900)**.

MEMBERSHIP

Total General and Associate members as of 1-4-22 were 3,642, a decrease of 3.52% from December to January.

December Membership Data			
New	Reinstated	Lapsed	Renewed
23	15	187	122

Last year, at this time, our membership attrition rate was 3.25%.

BUDGET VS ACTUALS

Revenue

- Dues income is below the budgeted amount by about \$6,000. ●
Conference revenue did not meet the budgeted amount.
- Advertising income is down with no options to advertise in the RWR.
- RWA is not going to receive a disbursement from the Authors Coalition (GL 3370).

Expenses

- RWA received a check from the IRS for the employee retention tax credit in the amount of \$7,596.40 (GL 5115).
- Depreciation for software was excluded in error; there will be a motion at the February board meeting to amend the amount (GL 5200).
- RWA is waiting on the final invoice from Pathable - virtual conference website (GL 6100).
- Pen to Paper guide fees for units 1, 2, and 3 were excluded in error; there will be a motion at the February board meeting to adjust this expense amount (GL 6680).

Romance Writers of America

Balance Sheet As of December 31, 2021

TOTAL

ASSETS

Current Assets

Bank Accounts

1000 Cash	416,701.04
1100 Investment Accounts	242,146.05

Total Bank Accounts	\$658,847.09
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Other Current Assets

1300 Other Current Assets	1,154.75
1400 Prepaid Expenses	57,719.66
1500 Inventory Asset	2,916.00

Total Other Current Assets	\$61,790.41
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Total Current Assets	\$720,637.50
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Fixed Assets

1600 Land	0.00
1610 Building	0.00
1620 Building Improvements	0.00
1630 Furniture & Fixtures	0.00
1640 Computer Equipment	847.11
1650 Office Machines	0.00

1660 Software	77,858.83
Total Fixed Assets	\$78,705.94
Other Assets	
1700 Long-term Assets	475,729.31
Total Other Assets	\$475,729.31
TOTAL ASSETS	\$1,275,072.75
LIABILITIES AND EQUITY	
Liabilities	
Current Liabilities	
Other Current Liabilities	
2200 Other Current Liabilities	61,544.05
2700 Deferred Revenues	135,316.72
Total Other Current Liabilities	\$196,860.77
Total Current Liabilities	\$196,860.77
Long-Term Liabilities	
2300 Long Term Liabilities	149,900.00
Total Long-Term Liabilities	\$149,900.00
Total Liabilities	\$346,760.77
Equity	
2800 Designated Funds	586,916.39
Opening Balance Equity	1,190,601.56
Retained Earnings	(824,305.92)
Net Income	(24,900.05)
Total Equity	\$928,311.98

**TOTAL LIABILITIES AND
EQUITY**

\$1,275,072.75

**Romance Writers Of America
Budget vs. Actuals
September - December, 2021**

	SEP 2021		OCT 2021		NOV 2021		DEC 2021		TOTAL	
	ACTUAL	BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET
Income										
3000 Dues	35,439.17	36,010.00	34,413.92	35,010.00	32,327.58	34,030.00	29,930.58	33,030.00	\$132,111.25	\$138,080.00
3100 Conferences / Meetings / Events	32,494.25	75,150.00	22,038.00	135,000.00	10,816.25	0.00	80.00	200.00	\$65,428.50	\$210,350.00
3300 Other Regular Revenues	3,849.51	60,223.75	2,276.23	3,195.00	8,251.84	3,245.00	3,309.49	3,245.00	\$17,687.07	\$69,908.75
3400 UBI Revenues	240.00	275.00	729.00	285.00	227.50	265.00	70.00	265.00	\$1,266.50	\$1,090.00
3500 Donations	188.00		1,551.28		125.00		10,172.89		\$12,037.17	\$0.00
Total Income	\$72,210.93	\$171,658.75	\$61,008.43	\$173,490.00	\$51,748.17	\$37,540.00	\$43,562.96	\$36,740.00	\$228,530.49	\$419,428.75
GROSS PROFIT	\$72,210.93	\$171,658.75	\$61,008.43	\$173,490.00	\$51,748.17	\$37,540.00	\$43,562.96	\$36,740.00	\$228,530.49	\$419,428.75
Expenses										
5000 Salary Expenses	22,975.00	26,195.00	22,795.00	26,195.00	22,895.00	24,695.00	30,850.60	24,695.00	\$99,515.60	\$101,780.00
5100 Payroll Tax & Benefits	3,873.68	3,711.92	(3,359.04)	3,711.92	4,714.82	3,711.92	5,118.89	3,711.92	\$10,348.35	\$14,847.68
5200 Depreciation & Amortization	3,223.95	0.00	3,223.95	0.00	3,193.40	201.41	3,193.40	46.77	\$12,834.70	\$248.18

5300 Insurance Expenses	358.50	360.00	358.54	360.00	358.50	360.00	358.50	360.00	\$1,434.04	\$1,440.00
5500 Information Technology	5,390.23	9,562.00	9,952.39	9,927.00	10,276.42	11,436.00	9,847.28	10,544.00	\$35,466.32	\$41,469.00
5600 Office Expenses & Supplies		766.00	193.90	901.00	325.90	787.00	818.49	441.00	\$1,338.29	\$2,895.00
5700 Telephone & Internet		285.00		285.00	285.80	300.00	284.71	300.00	\$570.51	\$1,170.00
6000 Advertising & Marketing PR		1,000.00		0.00	14.00	0.00	14.00	0.00	\$28.00	\$1,000.00
6100 Audio Visual		12,500.00		12,500.00	9,800.00	0.00		0.00	\$9,800.00	\$25,000.00
6200 Awards	198.00	5,000.00	546.00	5,000.00		0.00	99.00	0.00	\$843.00	\$10,000.00
6300 Bank & Credit Cards Fees	1,983.22	5,700.00	1,429.88	5,700.00	1,240.69	1,225.00	688.32	1,225.00	\$5,342.11	\$13,850.00
6500 Other Exhibit & Meeting Costs		0.00		300.00		0.00	253.07	0.00	\$253.07	\$300.00
6600 Professional Fees	2,754.40	10,210.00	1,856.63	8,550.00	35,288.38	27,997.00	35,296.87	3,347.00	\$75,196.28	\$50,104.00
6800 Travel	460.27								\$460.27	\$0.00
Total Expenses	\$41,217.25	\$75,289.92	\$36,997.25	\$73,429.92	\$88,392.91	\$70,713.33	\$86,823.13	\$44,670.69	\$253,430.54	\$264,103.86
NET OPERATING INCOME	\$30,993.68	\$96,368.83	\$24,011.18	\$100,060.08	(\$ 36,644.74)	(\$ 33,173.33)	(\$ 43,260.17)	(\$ 7,930.69)	(\$ 24,900.05)	\$155,324.89
NET INCOME	\$30,993.68	\$96,368.83	\$24,011.18	\$100,060.08	(\$ 36,644.74)	(\$ 33,173.33)	(\$ 43,260.17)	(\$ 7,930.69)	(\$ 24,900.05)	\$155,324.89

OFFICE REPORT - L. Scantlebury

Member Type	10/7/2021	02/07/2022	Change
Affiliate	36	30	-6
Associate	1,165	1,041	-124
Charter	24	24	0
Charter Honorary	2	2	0
General	3,196	2,649	-547
General Honorary	8	7	-1
Honorary	63	67	4
	4,494	3,820	-674

RWA2022

Staff continues to work on renegotiating the contract for 2022. The Marriott hotel has been gracious in working with RWA. Once the contract is finalized, conference planning can begin and information will be announced to the membership.

Chapter Report

The following chapters have sent in notice of intent to vote on disaffiliation:

- Outreach International Romance Writers
- Music City Romance Writers
- Washington Romance Writers
- Dallas Area Romance Writers
- RWA Online Chapter
- Georgia Romance Writers

PRO ADVISOR REPORT/ PRO Advisory Committee Report - C. Stuart

Upcoming events for our PRO members include:

Pre-Published Power Up

Sunday, March 13, 3 p.m. CST: *Power Up Your Author Branding*; Speaker: Olivia Gaines

PRO Book Club

Sunday, March 27, 1 p.m. CST: *Revision and Self-Editing for Publication* by James Scott Bell * * *

PRO Retreat

The PRO Advisory Committee has determined the format for this year's PRO Retreat. It's going to be a themed social event. It will also feature a raffle and presentation of the award for PRO Mentor of the Year.

Future Goals

The PRO Advisory Committee is exploring ways to increase networking among our pre-published and PRO membership.

Respectfully submitted,

Catherine Stuart
PRO Advisor

PAN ADVISOR REPORT - N. Weeks

The PAN Power Up sessions continue to meet on the first Tuesday of every month at 7:00 CST. Our sessions are designed to help promote personal career growth for our published authors through networking, authors-helping-authors, and education. In the coming months, our sessions will continue to address the challenges that face authors in this constantly changing world.

While the PAN Power UP zoom sessions are geared toward published authors, everyone is welcome and encouraged to participate.

You can join the PAN Power Up sessions on the RWA website through the Events tag. The PAN Power Up schedule is posted weekly in RWA eNotes.

Your suggestions for topics and speakers are welcomed and greatly

appreciated. **2022 PAN Power UP Zoom Session**

Schedule

January 4, 2022, Tuesday 7:00 pm CST

Planning Your 2022 Writing Year: Step-by-Step Planner Guide –

*Recording Available to registered members

February 1, 2022, Tuesday 7:00 CST

What Author Can't Ignore on Their Websites and Newsletters:

Websites: Privacy Policy, Protecting Our Own Privacy, User Interface, Importance of an SSL certificate.

Newsletters: GDPR Compliance, Newsletter Templates, Newsletter Etiquette.

*Recording Available to registered members

March 1, 2022, Tuesday 7:00 pm CST

April 5, 2022, Tuesday 7:00 pm CST

May 3, 2022, Tuesday 7:00 pm CST

June 7, 2022, Tuesday 7:00 pm CST

July 5, 2022, RWA Conference No Session

August 2, 2022, Tuesday 7:00 pm CST

September 8, 2022, Tuesday 7:00 CST

October 4, 2022, Tuesday 7:00 CST

November 1, 2022, Tuesday 7:00 CST

December 6, 2022, Tuesday 7:00 CST

VIVIAN TASK FORCE REPORT - J. Renée

In December 2021, the Vivian Task Force sent out a survey to contest entrants, judges, and RWA members. Specific input was needed to aid in the complete analysis of the 2021 contest period. The task force is currently reviewing the data collected and revising the Action Plan to ensure the goals of the analysis are completed on time. As a reminder, the Vivian Task Force was asked to answer two questions: (1) how to get marginalized authors to enter the contest; and (2) what, if any, changes are needed for future contests?

ROMANCE EDUCATION INITIATIVE COMMITTEE - J. Renée

The Romance Education Initiative Committee is continuing its efforts in the development and implementation of educational programs to advance and enhance romance writers at all stages of their writing careers.

Efforts are being made to recruit additional REI committee members from the RWA Volunteer List. Committee volunteers are assigned tasks as needed.

· Own Hearts Own Voices Program

The Own Hearts Own Voices will be structured as a 12-week, self-guided program. Two REI committee members will be assigned to assist LaQuette with the organization and content design. As part of the outreach for the program and the organization, LaQuette has been invited to speak at Montclair State University on February 24, 2022. The RWA Board will provide talking points for her presentation. Jacki Renée will also assist with the recruitment of industry professionals to be utilized as a part of the program.

· Romance Authors Mentor Program

A project timeline has been created however, the start date for RAMP 2022 has yet to be determined. REI committee members will be used to complete the tasks on the timeline.

· RWA University Committee

The committee is in the process of recruiting dedicated committee members. RWA University will continue to offer Two Minute Tips, Survival Guides, Deep Dive Workshops, and more. A selection of REI committee members will be temporarily assigned to assist the RWA U committee chair with the organization of the archived content to make them easily accessible.

· Unpublished Member Benefits Committee

o Pen to Paper Program

The 2021/2022 program year ends on March 6. The incoming committee members will work alongside the outgoing committee members as they close out this program period. The evaluation of the 2021/2022 program will immediately follow and a report submitted to the Board with a summary of the results and recommendations for the incoming committee prior to the start of this year's Pen

to Paper Program. A selection of REI committee members will be temporarily assigned to assist the Unpublished Member Benefits committee with the closing of the 2021/2022 Pen to Paper Program and the opening of the Pen to Paper Program in 2022.

POLICY ADVISORY COMMITTEE - M. Karlik

The Policy Advisory Committee, chaired by Donna Comeaux, meets the third Thursday of every month.

Great emphasis was placed on PAC's main purpose which is to keep our eyes and ears open for threatening issues which could affect RWA writers.

The committee discussed areas of concern and made the following assignments.

- Imprint / Publishing Activities - Debra Winkler
- NFTs and Copyright Infringements - Trish Edwards
- Distribution Issues - Claudine Gandolfi
- E- Books / Maryland Lawsuit - Alana Albertson
- E-Books / ACX Returns - Christina Tegethoff
- Piracy / Fraud / Plagiarism - A. M. Grimm
- All United Kingdom Issues - Romy Sommer
- Goodreads (owned by Amazon) - Everyone

Mary Karlik offered to reach out to Leslie Scantlebury to seek a liaison from Goodreads. Goodreads' main issues are Blackmail Scams and Bullying by other authors via twitter wars.

All team members are expected to **send a brief narrative outlining problems and solutions** to Donna Comeaux **three (3) days before our next meeting**. She emphasized that each team member needs to thoroughly know their assigned areas and be ready to explain it at our next meeting. All of us will collaborate and come up with an agreeable solution to present to the Board.

Donna also encouraged the committee to search for additional committee members. Our next meeting is Thursday, March 17th at 6:30 pm CST.

MOTION #1: AMEND THE PEN TO PAPER BUDGET

Wills moved to amend GL# 6680 Speaker Fees by an increase of \$10,500.

The motion was adopted on a roll call vote with 8 ayes and 0 nays.

MOTION #2: AMEND THE BUDGET FOR DEPRECIATION

Wills moved to amend GL# 5200 Depreciation & Amortization to recognize the depreciation of \$3,146.63 per month for the 12 months for a total of \$37,759.56.

The motion was adopted on a roll call vote with 8 ayes and 0 nays.

MOTION #3: MOTION TO AMEND THE BUDGET FOR ROYALTIES

Wills moved to amend GL# 3370 Royalties by a decrease of \$87,028.75.

The motion was adopted on a roll call vote with 8 ayes and 0 nays.

MOTION #4: APPROVAL OF FIND A CRITIQUE PARTNER PROGRAM

Brett moved to create a 'Find a Critique Partner' list on the website where members can sign up to find a critique partner(s).

Proposal: 'Find a Critique Partner' List

Details:

A new tab on the RWA website under 'Resources,' will show 'Find a Critique Partner.'

There will be a 1-2 paragraph blurb about the resource and how to use it. There will also be a list of ground rules for critique decorum.

Then there will be 4 links:

1. A sign-up form, which will be done either through Survey Monkey or Google Forms, depending on the results of staff testing. This will also include the indemnity waiver, as created by Jeff.
2. The list of members seeking a critique partner.
3. How-to critique guide, which will be a short guide on how to provide helpful, positive

critique. This will be pulled from the Pen to Paper curriculum.

4. A removal request form, to request removal from the list, so that it can stay as current as possible.

Schedule:

Feb. 18-22: Staff will determine which method (Survey Monkey or Google Forms) meets our needs.

Feb. 22-25: Sign-up form and list testing by staff and Board members.

Feb. 28: Target go-live date.

March 14: Announced/ contingent go-live date. (If we deliver early, more the better.)

Cost:

Approx. 10 staff hours & 1 legal hour.

It will also take an additional 1-2 hrs of staff time per month to maintain the list.

Member Application

***** About You *****

Name:

Email Address:

How many manuscripts have you written?

How many books have you published? (Put 0 if you are unpublished.) Are you an Associate-Writer, PRO, or PAN?

***** About Your Work-in-Progress (WIP) *****

Title of Your WIP:

If you have more than WIP, please choose your favorite.

Blurb:

1-2 paragraphs describing your WIP.

Subgenre of Your WIP:

For ex. Romantic suspense, YA.

Heat-Level of your WIP (1-5):

1= Closed-door, 5= Scorching

Are there any ethnic and/ or cultural norms that the critique partner needs to be aware of prior to accepting the WIP?

Trigger Warnings:

Does your book contain anything that might trigger your reader? For ex. Suicide, domestic violence

***** About Your Critique *****

How often would you prefer to exchange chapters?

This is also how quickly you are able to return critiques.

Choose 1:

Once a week

Once every 2 weeks

Once a month

How do you like your critiques (1-5)?

1= I like my critiques with a heavy dose of sugar coating.

5= I like my critiques blunt and to the point. Don't sugarcoat anything.

Do you prefer your critiques verbal or written?

Subgenres You Read:

Triggers you would prefer not to read:

Anything else your potential critique partner should know:

The motion was adopted by general consent.

MOTION #5: APPROVAL OF MEMBERSHIP OUTREACH COMMITTEE

Brett moved to create a new standing committee, Membership Retention Committee, tasked with membership outreach and member support by creating initiatives and materials to help retain our current membership and to increase our membership. The chair of this committee would act as the membership coordinator for the national organization.

The motion was adopted by general consent.

MOTION # 6: COMMITTEE MEMBER APPROVAL

Brett moved to approve the following committee member:

RWA University Committee

Chair - Ursula Renee

The motion was adopted by general consent.

MOTION #7: FUND PUBLISHED AUTHOR PROGRAMMING SERIES

London moved that \$10,000 of Author's Coalition funds be used to cover the speaker fees for a 4-week educational mini-series focused on relevant topics for published authors. Speakers with expertise in serialized platforms like Kindle Vella, book launch planning, paid advertising platforms, leveraging social media video marketing, graphics creation, Vellum, planning for pre-orders, Amazon A+ Content, BookBub, etc.

The motion was adopted on a roll call vote with 8 ayes and 0 nays.

MOTION #8: AMEND POLICY FOR THE RWA UNIVERSITY COMMITTEE

Renée moves to update the following policy:

10.2.5. RWA University Committee. The RWA University Committee ~~shall work with RWA staff~~ is a subcommittee under the Romance Education Initiative Committee (REI) to provide classes and other online educational resources to members and help to ensure that the RWA University reflects RWA's commitment to diversity, equity, inclusion, and access—including, but not limited to, the speakers whose work is featured and the topics covered in the educational resources.

The motion was adopted by general consent.

MOTION #9: ADD POLICY FOR THE UNPUBLISHED MEMBER BENEFITS COMMITTEE

Renée moved to add the following policy:

10.2.11. Unpublished Member Benefits Committee. The Unpublished Member Benefits Committee is a subcommittee under the Romance Education Initiative Committee (REI) that will identify, research, and recommend benefits to help unpublished members. The committee head will coordinate with the other REI committee heads to be efficient and productive in areas where there may be overlap.

The motion was adopted by general consent.

MOTION #10: EXTEND UNPUBLISHED MEMBER BENEFITS FOR PEN TO PAPER PROGRAM

Renée moved that the 2021–2022 Pen to Paper Program participants be allowed to access course materials, critique forum, and subgenre forums for a period of six months after the end of the program period.

The motion was adopted by general consent.

ADJOURN: President Brett adjourned the meeting at 12:35 p.m. CT.